

# **MERRIOTT PARISH COUNCIL**

## **DRAFT Minutes of monthly PARISH COUNCIL meeting held FEBRUARY 9<sup>th</sup> 2015.**

**OPEN SESSION:** Two members of the public present.

Mr Wright asked if there was any update from the County Councillor regarding the traffic calming in Broadway. *There is no update, the Clerk confirming she has reminded Mr Le Hardy.* Mr Wright, lead of the Speed Watch group commented that the recent report from the SID in December showing speeds for 40mph are what is also recorded by the group on a regular basis.

Mr Hall informed members that the A303 development phasing is, the A358 to Taunton is to be dualled, Sparkford to Ilchester is to be dualled all in Phase1. The Ilminster bypass is within the 20 year achievement remit.

**MEETING OPENED: 19.15hrs.**

**PRESENT:** Mr G Merrick, Mr J Shorting, Mr I Noble.

**APOLOGIES FOR ABSENCE:** Mr P Maxwell District Councillor-unwell, Mr Le Hardy County Councillor-attending other parish meetings. Mr B Norton Parish Councillor- unwell.

**IN ATTENDANCE:** Marion Andrews (Clerk).

### **CODE OF CONDUCT AND DECLARATIONS OF INTEREST:**

**Members have signed a Dispensation Form to allow Discussion on Budget and Precept until April.** The Chairman asked members for declarations of interest.

**2015/011** Cllr Shorting declared a personal & prejudicial interest in item 7 being a Allotment Holder

**2015/012** Cllr Merrick declared a personal & prejudicial interest in 7 being an Allotment holder and committee member

**2015/013** Cllr Noble declared a personal & prejudicial interest in item 14, his wife being the secretary for the Village Hall committee.

### **MINUTES OF THE LAST MEETING:**

The Minutes of the monthly meeting held on January 12<sup>th</sup> 2015 were reviewed.

**2015/014** It was proposed by Cllr Shorting and unanimously **RESOLVED** that they are a correct record and the Chairman sign them. Cllr Shorting commented that the circulated meeting dates for 2015 need to be reviewed for accuracy.

### **MATTERS ARISING:**

There were no immediate matters arising.

**2015/015** The following **ACTION** points from previous meetings were reviewed.

2011/173, 2011/283 Cllr Maxwell to pursue the conservation of the bollards at Evergreen path. The Clerk awaits a copy of a form from Cllr Maxwell (re English Heritage). **ACTION:** Cllr Maxwell meeting English Heritage August 2013. Awaiting paperwork: Ongoing bollard at Shyners terrace.

Open forum – Selling of property at the Piece, Hitchen dedicated Social Housing. Contact with Knightstone. 2014/090 Make further enquires with a view to securing Social Housing tenure on remaining properties. Cllr Maxwell to make enquires. **ACTION:** Ongoing

2014/186 Letter to resident regarding overhanging tree into Recreation Ground. Delivered 16/7. No response. **Reminder sent December.** Householder has spoken with Chairman. Work can be undertaken by Parish Ranger and house owner invoiced for the work. **ACTION Clerk to send on this information. Letter sent January 2015.**

2014/287 Broadway traffic calming – Joint meeting with CC & Highways. Arranged for Dec5th. **Further action to be taken by County Councillor.**

2014/298 Cost additional goal post sockets and installation. **ACTION:** Clerk : Report February.

### **DISTRICT COUNCILLOR REPORT.**

e mail from Cllr Maxwell stated that the District Council are having a special meeting on February 26<sup>th</sup> to adopt the Local Plan and will be having a budget meeting on March5th.

### **COUNTY COUNCILLOR REPORT.**

Report for January can be found on the Merriott Village website.

Funding has been secured for the building of a hall within the school grounds as a dining room at Merriott School.

## FINANCE

The following Invoices received in January were presented for payment

PAYEE	DETAILS	AMOUNT	BUDGET LINE
M Andrews	30hours  Travel <a href="#">20@52.7</a> Telephone Jan Office Allowance Jan Hall Heat Jan & Feb	£338.80less PAYE £67.80 =£271.00  10.54 3.00 20.00 2.00 TOTAL: £306.54	Clerk 3182
Tithe Barn	Jan x 1	£16.00	Hall Rental 3183
M Rowswell	Jan Winter 25 Hrs  Pavilion Caretaker - Jan	£162.50 less PAYE £32.60 = £129.90  £25.00less PAYE £5 = £20.00 Total= £149.90	Groundsman  Caretaker 3184
J Jackson	MM Feb edit	Total: £90.00	MM 3185
Parish Magazine Printing	February Edition Invoice 607	£205.00	MM 3186
SSDC Ranger	December x 1 day 6hrs	£102 + Vat £20.40 Total= £122.40	Lengthsman 3187
Somerset Landscapes Ltd	Scramble net base pole replace & fit	£250.00 + Vat £50.00  Total: £300.00	Playground Repairs 3188
J Bowman	MM competition prize money	£20.00	Merriott Messenger 3189
Glasdon	Bench - £372 +vat £74.40 Bin - £118.00+vat £23.60	£446.40 £141.60  Total: £588.00	Grant 3190
SALC	Clerks Training x 3 sessions @ £25. £20 reduction = £55.00	Total: £55.00	Clerk 3191
EDF	1 <sup>ST</sup> Aug – 26 <sup>th</sup> Jan	£653.15	Pavilion Utilities 3192

**2015/0016** Cllr Shorting proposed payment of the above Invoices. ACTION: Clerk to make payments.

**2015/0017** The following Deposits were made in January

MM -Stenning - £100.00. Bowls Club – 4<sup>th</sup> Quarter Rent - £120.00 MYFC for Nov Pitch £140.00 + Pav£60 = £200. County Councillor Grant for Bench =£460

**2015/0018** 3<sup>rd</sup> Quarter Financial report to end of December 2014. Expenditure against budget is within expectation. Current Account £14,271.57 + Business Reserve account £6,404.26.

**RFO recommendation:** Review of Pavilion revenue & expenditure after first six months. Review of rental charges for pitches, pavilion, bowls. Review to reduce pavilion electric costs. Investigate better Bank interest rates. Request for Councillor review of financial processes in February.

**ACTION:** Clerk and Cllr Shorting.

**2015/019 Contractor Invoice:** A draft letter and invoice for P Cox Property Services was circulated with the agenda. Cllr Shorting requested some changes to the letter. Unanimously agreed for them to be sent recorded delivery. **ACTION:** Clerk to make changes and send.

**2015/020** A grant request from the Allotment Association for £50.00 could not be discussed due to the declared interests of members invoking an inadequate quorum. **ACTION:** Defer to next month.

## **PLANNING AND PLANNING MATTERS**

(1) APPLICATION 14/04760/LBC PROPOSAL: Demolish existing garden room & erection of replacement garden room. LOCATION Lindum House 33 Broadway Merriott. Amended drawings: Roof lights altered, ground floor partitions partially re instated and notation added to indicate the up stand to rear of garden room. **2015/021 Recommend APPROVAL**

(2) APPLICATION 15/00229/FUL PROPOSAL: Demolition of conservatory and the erection of a garden room. LOCATION: Gappers Pool 9-11 Church Street Merriott. **2015/022 Recommend APPROVAL**

## **DETERMINATION OF APPLICATIONS**

(3) Bow Barn Farm –erection of 3 canopies – Granted with conditions

(4) Oak Tree House, Church Street – erection single storey rear extension – Granted with conditions

(5) Land at Gappers Pool, Church Street- 1 dwelling house & garage- Refuse Permission

(6) Tail Mill Lane –Alterations and conversion of redundant site 23+22 new builds –Grant consent with conditions. **2015/023** Cllr Merrick reported that he attended the January Area West meeting to hear the discussion on this application. The Clerk reported that the minutes of that meeting state the officers recommendation to support the application was approved subject to the following

- a Section 106 Agreement that secures a review mechanism of viability after 3 years
- An additional condition to cover phasing of the development
- The design conditions to be collated into one condition
- The installation of a bollard to be included in condition 28
- Condition 33 to be amended to read prior to occupation rather than commencement.

## **RECREATION GROUND**

**2015/024 Removal of Portacabin** – An offer of £200 has been made to purchase and remove as is. Cllr Noble proposed acceptance. Unanimously RESOLVED. **ACTION:** Clerk to make arrangements.

**2015/025 Playground equipment** – the scramble net pole has been replaced.

**2015/026 Pitch maintenance**-Discussion on state of pitch, drainage and the effect of the number of games. Review of agreement to cover cancellation of games if deemed so by groundsman on Saturday to cover Sunday as well. **ACTION:** Review agreement & Bring forward to another agenda.

**2015/027 Additional Goal Sockets**- Cost a £150 for 4 +vat + installation. This will allow the goal mouth to be alternated.

**2015/028 Additional Summer Goal** – Discussed. Of no benefit. Not to be pursued.

**2015/029 Inspection Report**-The clerk reported she had undertaken the Play Inspections during January. It has been very wet, the ditches are running but need clearing.

February Liaison- **ACTION:** Cllr Noble who will talk with the Groundsman.

## **COMMUNITY PAVILION & PUBLIC CONVENIENCES**

**2015/030 Valuation Assessment**- The Clerk reported that she met with the officer. It was identified that the current RV is incorrect as it is based on the old Pavilion. The RV has been changed and back dated to 2010. The Sports Ground (tennis court RV 600) & Pavilion have a RV of £2,400 from 3<sup>rd</sup> October 2014. A demand for Non –Domestic Rates has not yet been received from SSDC.

**2015/031 Hire in February**-A private hire booking has been confirmed for February 6<sup>th</sup> & Caretaker informed. An enquiry about a regular booking has also been discussed.

**2015/032 Cleaning**- On the whole the standard of cleanliness is good however there has recently been an incident with a blocked shower drain which the Caretaker sorted and will check on a regular basis.

**2015/033 Proposed Maintenance programme for 2015/16-** Clerk requested a list which could then be prioritized. Initial thoughts are new side door, additional kick plates, outside tap. Cllr Shorting to review the timer settings for water & heating. ACTION: Cllr Shorting.

## **TRANSFER OF EGWOOD TO PARISHES**

No update in January.

## **PARISH RANGER SCHEME**

**2015/034** Cllr Noble & Cllr Merrick met with Mr Fox the SSDC Officer in charge of the Ranger scheme and visited the various locations within the village.

**Shyners Terrace-** It has been agreed for the coppicing and cutting back to be undertaken. Cllr Noble asked that a fixed time is requested so that residents can be informed.

**2015/035** Mr Fox has offered fencing to block the gap/shortcut which will help preserve the bank which can be installed for £150. Cllr Noble proposed that the financial regulations are suspended as this offer could be matched. Unanimously RESOLVED. ACTION: Clerk to contact Mr Fox regarding Shyners Terrace for dates.

**2015/036 Church Path-**The Ranger will provide a quote for this. The Clerk advised that 3 quotes would be appropriate and that a work specification is required. The Chairman asked Mr Hall to provide a spec for the job. ACTION: Clerk to liaise with Mr Hall and proceed.

**2015/037 Tree overhang in recreation ground-** The owner was sent a letter in January informing him that work will be undertaken for which he will have to pay. There has been no response. The Ranger can undertake this work. ACTION: Clerk to ask for quote from Ranger.

**2015/038 Parish Work Feb/March-** Brambles & thicket in path opposite lockup needs clearing. Brambles by the lockup. Right of Way opposite Glebelands Lane needs attention. ACTION: Clerk to Inform Ranger.

## **HIGHWAYS & FOOTPATHS**

**2015/039 Speed Indicator Device Report for December-** This shows continuous approach speeds calculated to 40mph in 30mph area which is consistent with the local speed watch group report. Regular SID installation will continue.

**2015/040 Parish Path Liaison Officer** – Mr J Goldie has been appointed. A summary of the role and the commitment required was shared with members. Mr Goldie will report to the Parish Council on a regular basis. The Chairman wished to thank him for taking on this role.

**2015/041 Bench & Bin for Crewkerne Road-** Both have been delivered. The Bench will be installed by Crewkerne Town Council. Due to reduced service a new bin on this site will not get emptied. RESOLVED that the bin go to the Recreation Ground.

**Broadway Traffic Calming-** NO REPORT.

## **VILLAGE HALL COMMITTEE**

**2015/042** A e mail request from the Village Hall Committee asking to transfer ownership of the Hut in the Car Park was received in December. This request was not considered viable however a renewable short term rental lease could be arranged if the Village Hall requires additional storage. ACTION: Clerk to respond with this offer.

## **MERRIOTT SURGERY**

**2015/043** Since receiving the letter from Crewkerne Surgery explaining their withdrawal from the proposed arrangement for Moorlands Development, Mr Bowman, the Village Plan representative and Cllr Noble have met with the Developer and Mr Punni. A letter has been sent to NHS England expressing disappointment and the continued desire for a surgery asking if the support of their funding is still available if another practice is found to support this development. A meeting with SSDC Leader is arranged for Wednesday. A response in support from MP Mr Laws has been received.

## **SSDC Draft Rural Letting Policy**

**2015/044** This had been sent to members on e mail. A response is required before 5<sup>th</sup> March.

**CORRESPONDANCE** – a list of e mail received December and January was circulated to members.

**ITEMS OF NOTE-**None.

**ITEMS FOR NEXT MEETING** –Schools use of Pavilion

**Meeting Closed 20.45hrs**

**NEXT MEETING: MARCH 2<sup>ND</sup> 19.00hrs. Merriott Tithe Barn**

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Merriott Parish Council - MINUTES of monthly meeting FEBRUARY 2015. Chairman Cllr I Noble  
For further information contact Clerk: [Tel:01935 863420](tel:01935863420). Email [merriott-clerk@hotmail.co.uk](mailto:merriott-clerk@hotmail.co.uk)